

SHOULD WE SEND THIS RESEARCHER?

A 2-minute check before committing money, time, and a researcher's career.

Researcher: _____ Host: _____ Duration: _____ Cost: _____

7 QUESTIONS	YES	PARTLY	NO
1. Is there a compelling reason to go to this host? What unique value is unavailable at home, online, or through a shorter or cheaper option?	☐	☐	☐
2. Are 2-3 intended outcomes clear and realistic? Could we tell afterward whether the visit created research progress, skills, access, collaboration, or other defined value?	☐	☐	☐
3. Is the host truly committed? Named host, expectations discussed, realistic availability, and willingness to make relevant introductions?	☐	☐	☐
4. Will the researcher be able to work from the start? Data, lab/library/software, ethics, permissions, workspace, IP/confidentiality, and essential access checked?	☐	☐	☐
5. Are duration and timing right? Long enough to achieve the objective, but not longer or more expensive than necessary?	☐	☐	☐
6. Can this researcher realistically benefit now? Protected time, workload, visa/housing, finances, family/caring, health/access, and language are manageable?	☐	☐	☐
7. Is there a concrete return-on-investment plan after return? How will new knowledge, methods, contacts, or collaborations be used, shared, or continued?	☐	☐	☐

DECISION RULE

A NO on purpose/value, host commitment, ability to do the work, or basic feasibility should stop approval until resolved.

GO Clear value; no critical NO.	REVISE FIRST Promising, but fix weak points.	DO NOT COMMIT YET A critical issue remains.
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Conditions / reasons: _____

DON'T JUST FUND A RESEARCH VISIT. DESIGN IT TO SUCCEED.

Seven questions. Two minutes.
Before months of time and thousands in cost.